



Dearcroft Montessori School

1167 Lakeshore Road East

Oakville, Ontario L6J 1L3

Tel: 905-844-2114

Fax: 905-844-3529

Email: info@dearcroft-montessori.com

Web: www.dearcroft-montessori.com

APPLICATION FORM

Student: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Home Tel. No. _____

Birth Date: (day) _____ (month) _____ (year) _____ Male _____ Female _____

PROGRAM (for Administration use only)

Date of Admission _____

Date of Discharge: _____

_____ Toddler

_____ Junior Elementary

_____ Senior Elementary

_____ Junior High

_____ Casa ½ Day

_____ Level 1

_____ Level 4

_____ Level 7

_____ Casa Full Day

_____ Level 2

_____ Level 5

_____ Level 8

_____ Before Care

_____ Level 3

_____ Level 6

_____ After Care

PARENT/GUARDIAN #1

PARENT/GUARDIAN #2

Name: _____

Name: _____

Home Address: _____

Home Address: _____

Home Tel: _____

Home Tel: _____

Bus Address: _____

Bus Address: _____

Bus Tel: _____

Bus Tel: _____

Cell: _____

Cell: _____

Email: _____

Email: _____

Emergency Name, Address & Telephone (to call if parents cannot be reached, when child is ill and must be taken home): _____

Siblings (names and birth dates): _____

Transfers (Please provide the name of the School your child has attended, and the length of attendance): _____

Application for admission into the Casa program implies your three-year commitment for the duration of the program and your agreement to the terms stated in the schedule of fees.

Medical Information:

Student Name: _____

Family Doctor: _____

Address: _____

Tel No: _____

Medical History (please list any health issues/concerns and communicable diseases):

Please list the persons permitted access to your child at school, other than parents and/or guardians on application form. Persons you designate with permission to be released to their care from school:

Please list special dietary restrictions/requirements in respect of diet, rest or physical activity:

Please give written instructions for any medical treatment or drug or medication to be administered during school hours:

Parent /Guardain Signature

Date: _____

Parent/Guardian Signature

Date: _____



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DEARCROFT MONTESSORI SCHOOL PROTECTING YOUR PRIVACY

At Dearcroft, we are committed to protecting your personal information. This is our privacy commitment to you as a parent, student, employee, alumnus or friend of Dearcroft.

We collect your personal information only to provide services for which you have registered, to understand your needs and to assist us in creating new services that will serve you better.

We do not disclose your personal information to any other organization or individual outside of the School, unless it is necessary to provide you with services from Dearcroft, Dearcroft communications, or when required by law. We provide every registered family with a class address and telephone list. However, if you wish to opt out of such a listing, please notify Administration in writing.

Your personal information is processed and stored in secure and confidential databases with strict access controls. If you have any questions or concerns about how your personal information is gathered, used or retained, or wish to opt out of receiving specific Dearcroft communications, please let us know by informing our Administration Office in writing.



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**DEARCROFT MONTESSORI SCHOOL
INFORMED CONSENT**

Child's Name _____

In consideration of my child's attendance and participation in activities at Dearcroft Montessori School, I the undersigned, hereby acknowledge that certain risks are inherent in participation at school and in sports and recreational activities. I agree that Dearcroft Montessori School, and its directors, officers, employees, or agents shall not be liable for any injury to my child or loss or damage to my child's personal property arising from, or in any way resulting from, my child's participation at school. I understand that I am responsible for informing Dearcroft Montessori School and its directors, officers, employees and agents of any medical condition(s) my child has at the time of registration or acquires during their enrollment at the school. In the event of any medical emergency, I hereby give permission selected by Dearcroft and its directors, officers, employees and agents to secure proper medical treatment for the person(s) named.

Signature of Parent _____ Date _____

Photo Release/Web Site/Social Media Permission

I, hereby, give permission to Dearcroft Montessori School to use any photographs of my Child on the school's web site, as well as for display in the school and/or school fairs and for school brochures and any other promotional material produced by Dearcroft Montessori School. Also to include Social Media for the school in the form of one of the following channels: Blog, Facebook, Twitter, Instagram, Youtube and Pinterest. At no time will any child's name be published.

Signature of Parent _____ Date _____

Personal Information Release

I, hereby, give permission to Dearcroft Montessori School to be included in the class address lists. I understand that this list will contain my child's name, address, telephone number and parent's names and it will be given to each registered family at the school. I also agree to be included on the school email listing. If I wish to opt out of these lists, I will provide Administration with written notice.

Signature of Parent _____ Date _____



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**LUNCH REGISTRATION FORM
2019-2020**

STUDENT NAME: _____

STUDENT LEVEL: Toddler Casa Elementary/JH

PARENT NAME: _____

PARENT PHONE: _____

PARENT EMAIL: _____

ALLERGIES AND RESTRICTIONS

Please list your child's food allergies (enter "none" if no allergies):

Do your child's allergies cause an anaphylactic reaction? Yes No

Please list your child's food restrictions and/or intolerances and sensitivities (enter "none" if no restrictions, intolerances or sensitivities):

Lunch Program Start Date: _____

- Catering fee applies for this program
- \$1,500 Toddler (18 months) to Casa (3 & 4 Years)
- \$1,700 Casa (5 Years +) to Elementary/JH
- Lunch program fees are subject to change, finalized by August 2019

Parent Signature: _____



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Before/After School Program September 2019 to June 2020

Before Program only
(8:00 a.m. – 8:45 a.m.)
Annual: \$1,000
Monthly: \$ 100

After School Program only
(3:30–6:00 p.m.)
Annual: \$3,200
Monthly: \$ 320

Before & After School Program
(8:00 a.m. – 6:00 p.m.)
Annual: \$4,000
Monthly: \$ 400

We realize that some parents may require less time in the program than others, however the fees have been standardized to meet the requirements of parents who will utilize these programs on a fairly consistent basis. For this reason, enrollment capacity will be limited. If the need arises for a student who is not registered in the after school program to require after school care (after 3:30 p.m.), a flat daily rate will be charged regardless of time spent in the program. A flat fee daily fee applies for before school drop in.

It is important that emergency/alternative contacts be listed. In the event you may be delayed beyond 6:00 p.m., you must make arrangements for one of your emergency contacts to pick up your child. Late fee of \$15.00 applies up to 6:15 pm. and then \$1.00 additional per minute thereafter. Enrollment in our after school program will be cancelled if delays past 6:00 p.m. are repeated.

I/We have read the program outline of the Before/After School Program and fully understand the commitment to arrive before 6:00 p.m. each evening. The required payment for this extra programming is enclosed (monthly post-dated cheques, payable to Dearcroft Montessori School – separate from tuition fee cheques).

Child's Name

Parent's Name

Date

Parent's Signature



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BEFORE/AFTER SCHOOL REGISTRATION FORM

STUDENT INFORMATION

Student: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Home Tel. No. _____

Birth Date: (day) _____ (month) _____ (year) _____ Male _____ Female _____

PARENT/GUARDIAN INFORMATION

Name: _____ Name: _____

Address: _____ Address: _____

Home Tel: _____ Home Tel: _____

Bus/Cell: _____ Bus/Cell: _____

Email: _____ Email: _____

Emergency/Alternate Contact Names and Tel Numbers _____

Before School Only _____
(8:00 a.m. – 8:45 a.m.) \$100/month

After School Only _____
(Dismissal - 6:00 p.m.) \$350/month

Before and After School _____
(8:00a.m. & Dismissal – 6:00 p.m.) \$400/mth

Occasional Care _____
(\$10.00 before/day & \$20.00 after/day)

Monthly fees are to be paid in advance by post-dated cheques dated the first of each month. Cheques payable to Dearcroft Montessori School (separate from tuition fee cheques please).

Parent Signature
Date: _____

Parent Signature
Date: _____



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TUITION SCHEDULE 2019-2020 TODDLER & CASA

Development Fee: A one-time charge of \$500 is due upon acceptance of a Toddler or Casa applications. This fee will assist in creating additional academic and technological infrastructure for the school programs. Please note the Development Fee is applicable to all new students applying to Dearcroft. Deposit and development fee are non-refundable.

TERM & MONTHLY PAYMENT PLAN

Level	Annual Tuition	Deposit	Monthly Payment 8 payments Sep 1/18-Apr 1/19	Term Payment 3 payments Sep 1/Jan 1/Apr 1	Activity Fee
Toddler Half Day	\$ 10,100	\$ 2,020	\$ 1,010	Sep 1/18 - \$ 4,040 Jan 1/19 - \$ 3,030 Apr 1/19 - \$ 1,010	\$200
Toddler Full Day	\$ 20,250	\$ 4,050	\$ 2,025	Sep 1/18 - \$ 8,100 Jan 1/19 - \$ 6,075 Apr 1/19 - \$ 2,025	\$200
Casa Half Day	\$ 9,250	\$ 1,850	\$ 925	Sep 1/18 - \$ 3,700 Jan 1/19 - \$ 2,775 Apr 1/19 - \$ 925	\$200
Casa Full Day	\$ 18,500	\$ 3,700	\$ 1,850	Sep 1/18 - \$ 7,400 Jan 1/19 - \$ 5,550 Apr 1/19 - \$ 1,850	\$200 \$360 (3 rd Yr)

Before and After School Program Fees

Before Program only (8:00 a.m. – 8:45 a.m.)	After School Program only (3:30–6:00 p.m.)
Annual: \$1,000	Annual: \$3,500
Monthly: \$100	Monthly: \$ 350
Before & After School Program	
\$4,000 annual/\$ 400 monthly	

- Post-dated monthly and term cheques must be submitted by September 1st.
- Activity fees are in addition to tuition and subject to change annually. Activity fees listed are estimate and finalized by August 2019.
- Toddler and Casa tuition includes daily snacks.
- Lunch program is compulsory for full day Toddler & Casa students up to 44 months of age by August 31st, at an additional charge (see lunch form for fees). Annual prices subject to change.
- N.S.F. cheques incur a charge of \$50.00.
- Please note that Dearcroft Montessori School reserves the right to withdraw services if accounts are not paid in accordance with the tuition schedule dates.
- All tuition is non-refundable, regardless of absence, transfer or withdrawal.



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**TUITION SCHEDULE 2019-2020
ELEMENTARY AND JUNIOR HIGH**

Development Fee: A one-time charge of \$1,500 is due upon acceptance for Elementary and Junior High applications. This fee will assist in creating additional academic and technological infrastructure for the school programs. The Development Fee is applicable to all new students applying to Dearcroft. Deposit and development fee are non-refundable.

TERM & MONTHLY PAYMENT PLAN

Level	Annual Tuition	Deposit	Monthly Payment 8 payments Sep 1/18-Apr 1/19	Term Payment 3 payments Sep 1/Jan 1/Apr 1	Activity Fee
Junior Elementary	\$19,500	\$3,900	\$1,950	Sep 1/18 – \$ 7,800 Jan 1/19 – \$ 5,850 Apr 1/19 - \$ 1,950	\$450
Senior Elementary	\$21,100	\$4,220	\$2,110	Sep 1/18 – \$ 8,440 Jan 1/19 – \$ 6,330 Apr 1/19 - \$ 2,110	\$650
Junior High	\$22,250	\$4,450	\$2,225	Sep 1/18 – \$ 8,900 Jan 1/19 – \$ 6,675 Apr 1/19 - \$ 2,225	\$750

Before and After School Program Fees

Before Program only (8:00 a.m. – 8:45 a.m.)	After School Program only (3:30–6:00 p.m.)
Annual: \$1,000	Annual: \$3,200
Monthly: \$ 100	Monthly: \$ 320
Before & After School Program	
\$3,800 annual/\$ 380 monthly	

- Monthly and term cheques must be submitted by September 1st.
- Activity fees are in addition to tuition and subject to change annually. Overnight trips and Expedition Education fees not included. Activity fees are finalized by August 2019.
- Optional lunch program available at an additional charge to tuition (see lunch form for fees). Annual prices subject to change.
- Payments by post-dated cheques. N.S.F. cheques incur a charge of \$50.00.
- Please note that Dearcroft Montessori School reserves the right to withdraw services if accounts are not paid in accordance with the tuition schedule dates.
- All tuition is non-refundable, regardless of absence, transfer or withdrawal.



Dearcroft / West Wind Testimonials

...Dear Catherine and Dearcroft Staff,

We just wanted to give you an example of how your teaching methods are succeeding with our children. This evening, our kids opted to create a reading fort under blankets. They both picked up books and lay down on opposite sides of the fort. Our daughter started having trouble with some of the vocabulary in her book, Dr. Seuss' ABC and her brother immediately responded with help. He guided her through her difficulty with confidence and a true sense of knowing what he was doing. She responded in a positive way and took his guidance and readily applied it. She read through the difficult parts with help! This is an example of Montessori at its finest. Please pass this on to your staff...truly great teachers. Thanks for all that you do!

John & Regina Wright

I am very pleased to say that we are seeing great learning progress in Kennady in the past 2.5 months since she started at Dearcroft. Her little personality is starting to shine. She is displaying much independence, which is so wonderful. It does drive me nuts in the morning when I'm in a super hurry to leave, but Kenny wants to zip up the jacket herself! She enjoys eating very much as you witness that at school daily. Seeing her fork her food or spoon her soup so steadily is so awesome! I want to thank all the staff for their patience and great effort for providing such an amazing learning environment for Kenny.

Nadine (Toddler Parent)

...If you are looking for a school with an integrated curriculum delivered by exceptional teachers with a low teacher/student ratio, check out West Wind. During her 3 years at West Wind, my daughter has participated in educational excursions, drama and dance extravaganzas and wonderful friendships. I highly recommend West Wind if you are looking for a school where your child is a valued member of an educational community. If I were going to open an Independent School it would be just like West Wind Junior High.

Michelle Gioskos, Special Ed. Resource Teacher, Halton District School Board

...We have been Dearcroft/West Wind parents for many years and our daughters have been associated with schools run by the Phippen family for over a decade. During that time, we have been enthusiastic members of the school community. Developing good work habits, setting goals for achievement, tolerating and learning from failure, while always curious and interested in the world, are qualities that the Dearcroft/West Wind staff and administration have fostered in our children. These very qualities contribute to success in school but more importantly in life. Truly enriched and nurturing, the environment at Dearcroft/West Wind has allowed our children to blossom.

George & Mary Stratis



Dearcroft / West Wind Testimonials

...There are many reasons to love Oakville however, as a resident of Oakville, we are doubly blessed to have a school such as Dearcroft within our reach. As parents, we aspire to provide the best possible education for our children and in choosing a school that aligns with the current demands of today's society and the future forward educational requirements, all the while, keeping the traditions that set a strong foundation for our children's future. True to Dearcroft's stated "Mission", I can emphatically state they provide that and so much more.

Their program goes above and beyond the normal standards and that is the very reason I chose Dearcroft. They have provided my son with the support to allow him to reach his potential in concert with an environment that allows growth and the opportunity to learn from mistakes in a nurturing setting. A program that encourages each child to do their personal best and provides an arena for education and values at the same time, this is the amazing program that Dearcroft provides.

There are things in life that money can't buy and as a parent, there's no way I can thank Dearcroft for effortlessly holding true the standards of their Mission. I am extremely grateful for the time that we have had with you.

Liz Perley

We wanted to take this opportunity as a family, to thank you all, for the love and support you have afforded us over the last 2.5 years. We landed from Switzerland and Dearcroft was the first school we visited in early June. From the moment we met...we knew this was the school for our son....The busy little bees we saw working away in the classrooms were a testament to the Montessori system we were newly learning about. It was an unusually easy decision to make, and put simply, it was the best decision we made in Canada. The school has nurtured him into a confident young boy, presenting to his class and school peers with confidence....and an absolute desire to learn... We humbly thank you all for every moment of joy you have given us."

Samantha and Richard Wright

Visit our websites: www.dearcroft-montessori.com and www.westwindms.com





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**ELEMENTARY GYM PROGRAM
OFF-CAMPUS ACTIVITY PERMISSION FORM**

The Elementary gym program (Levels 4-8) offers a wide variety of sports activities for students. Many of these activities take place on Dearcroft premises and some take place off premises using various facilities within the Town of Oakville. As required, transportation to and from these activities for your son/daughter will be provided via the school shuttle bus and also, by parent volunteers.

Students are required to wear their gym uniform for classes every Monday and Wednesday. There are a number of activities during the year, which include but are not limited to baseball, cross-country running, soccer, tennis, baseball and badminton. During the winter term, the students will be involved in a skating/shinny ice hockey program held at Canlan Ice Sports.

I give my child _____
permission to participate fully in the gym program, while at Dearcroft Montessori School, including any off-site programming. I understand, as required, transportation for my child will be provided by school staff via the school shuttle and/or parent volunteers. I fully understand that the risk factor will be higher than if my child were at his/her regular work at school. Realizing this, I allow my child to participate and absolve Dearcroft Montessori School and its Directors, employees and agents, or any person acting on behalf of the school, from legal responsibility.

Parent Signature:

Date: _____



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**CASA THIRD YEAR
CLASS TRIP PERMISSION**

I do hereby give permission for my child,

Child's Name

to participate in the occasional class trip or outing, as planned by Dearcroft Montessori School during the school year. These are scheduled providing appropriate trips/outings are available.

I understand that children will be transported by bus or in private cars. Supervision will be by teachers, or teachers assisted by volunteer parents.

I fully understand that the risk factor will be higher than if my child were at his/her regular work at school. Realizing this, I allow my child to participate, and absolve Dearcroft Montessori School and its directors, officers, employees and agents, or any person acting on behalf of the school, from legal responsibility.

You will be notified, in advance, of pending class trips involving motor transportation.

I also give permission for my child to participate in the occasional school walk with Dearcroft Montessori School, off school property, as required during the year.

Parent Signature

Date _____